

Center For High Performance Computing, CSIR Campus
15 Lower Hope Road
Rosebank
Cape Town
7700
SOUTH AFRICA

October, 24th, 2025

Dear Delegate

As outlined in the Terms & Conditions on the registration website, we kindly remind you of the following policy regarding cancellations:

“Cancellations can only be made before 24 November 2025. Thereafter, the conference fees are non-refundable.”

We would like to elaborate on the reason for this requirement to ensure clarity for all delegates:

The CHPC Conference operates on a per-delegate cost model with our venue and service providers. This means that by 24 November 2025, the CHPC is contractually required to confirm final attendee numbers and make full payment to the venue based on these confirmed numbers. Once this payment is made, the costs associated with your attendance such as catering, venue access, materials, and logistical arrangements, are fixed and cannot be reversed.

Therefore, any cancellation after 24 November 2025 unfortunately **cannot be refunded**, as the CHPC is still liable for the full per-delegate cost regardless of attendance. This policy ensures that we can deliver a high-quality conference experience while meeting our financial obligations.

Thank you for your understanding and kind regards.

Yours Sincerely



DR WERNER JANSE VAN RENSBURG

CHPC Research Manager

wjvrensburg@csir.co.za;

+27 83 381 5907

www.chpc.ac.za